

Submission and Release Form

Name of submitter(s)		Date of submission
Submitter's email	Submitter's phone	
Title of work		Date of work
Name(s) of author(s)/creator(s)		
Publication details (if publication was previously published): publication title, date, volume, issue, DOI, publisher, etc.		
Copyright owners:		
Item details (if work unpublished): paper presentation, conference information, etc.		
Abstract and/or keywords		

This form is used to obtain permission to retain a submission/work in MVNU Institutional Resources (MVNU IR).

By signing this form, you the author/creator/submitter grant Mount Vernon Nazarene University the non-exclusive right to upload, store, reproduce, and display, the identified submission, including descriptive information, abstracts, and metadata. Submissions will be accessible worldwide through MVNU IR and the Wesleyan Holiness Digital Library (WHDL) in electronic format.

Rights you grant to MVNU IR will last in perpetuity.

Upon written request, you may direct the MVNU IR to remove access to the submission for the purposes of updating, retracting, or correcting information or data. Contents can then be returned to MVNU IR.

If the submission is found to contain unlawful, unethical or libelous material, the MVNU IR will remove access.

MVNU IR does not assume any copyright; MVNU IR will not transfer rights to anyone else.

MVNU IR makes no promises of any kind about the submitted work and makes no guarantee regarding the accuracy, soundness, or legality of the content.

The copyright holder may distribute or publish their work in the same or different form without obtaining permission or notifying the MVNU IR staff.

The submission is available for the public to view and copy for non-commercial purposes only, without prior permission or charge.

You agree that Mount Vernon Nazarene University nor the MVNU IR is not responsible for any use or misuse of the submission by those accessing through the MVNU IR.

You agree that MVNU IR may, without changing the content, migrate submissions to any medium or format for the purpose of preservation.

You agree that MVNU IR may keep more than one copy of the submission for purposes of back-up and preservation.

Submission file(s) will be saved and uploaded into MVNU IR using protocols set by WHDL.

You represent and warrant that: (please check box after reading)

- You have the right and authority to enter into this agreement in terms previously described.
- Approval for the submission is granted by all authors/creators.

- Submitted material is your original work and does not infringe copyright or any other intellectual property rights of any other person.
 - Submitted materials clearly stipulates that materials for which you do not hold copyright are identified and acknowledged within the text or content of the submission.
 - Submitted material does not contain confidential, proprietary, or personal information belonging to others.
 - Submitted material, to the best of your knowledge, does not contain libelous or other unlawful material.
 - Submitted material does not invade the privacy of another person.
 - Submitted material is not subject to any publication delays or embargos.
 - Submitted material, to the best of your knowledge, is accurate and truthful.
 - You acknowledge that MVNU IR will not independently review the submission and is relying upon the representation you have made above. If you learn that any of the above statements are inaccurate, you must contact MVNU IR immediately.
-

Submitter's name (please print) _____

Submitter's signature _____ Date _____

Please make a copy of this form for your own records and send the original to:

MVNU Instructional Resources
C/o Thorne Library
Mount Vernon Nazarene University
800 Martinsburg Road
Mount Vernon, OH 43050

If sending electronically, send to:
Gayle Riedel, Gayle.Riedel@mvnu.edu

If you have questions, contact Gayle Riedel at 740-397-9000 x4235.